



Electronic & Remote Notarization in Michigan

Suzanne Irving
National Notary Association

1 Commission – 3 Statuses

Traditional

- Notary and signer meet _____
- _____ document
- Signer identified via satisfactory evidence
- Journal _____, **not** required

IPEN

- Notary and signer meet _____
- _____ document
- Signer identified via satisfactory evidence
- Journal _____, **not** required

RON

- Notary and signer meet _____ at the same time
- _____ document
- Signer identified via satisfactory evidence
- Platform confirms signer's identity via _____ & _____
- Journal _____

Glossary

electronic/remote notarizations in MI

| | |
|---|---|
| 1. digital certificate | verification of signer's ID by RON platform |
| 2. knowledge based authentication (kba) | online provider of enotarization or remote notarization system |
| 3. credential analysis | verifies identity of notary and makes document tamper evident |
| 4. remote notarization (ron) | used to notarize electronic documents - notary and signer are face-to-face |
| 5. enotarization | required record of RON in addition to journal |
| 6. audiovisual recording | allows notary and signer to meet via an audio-visual communication platform |
| 7. approved platform | computer-generated questions used to verify identity of signer |

Answer Sheet

Glossary

electronic/remote notarizations in MI

1 1. digital certificate

2 2. knowledge based authentication (kba)

3 3. credential analysis

4 4. remote notarization (ron)

5 5. enotarization

6 6. audiovisual recording

7 7. approved platform

3 verification of signer's ID by RON platform

7 online provider of enotarization or remote notarization system

1 verifies identity of notary and makes document tamper evident

5 used to notarize electronic documents - notary and signer are face-to-face

6 required record of RON in addition to journal

4 allows notary and signer to meet via an audio-visual communication platform

2 computer-generated questions used to verify identity of signer

Mail completed form to:

Office of the Great Seal
7064 Crowser Drive
Lansing, MI 48918



Information Change
(NO FEE)

**MICHIGAN DEPARTMENT OF STATE
OFFICE OF THE GREAT SEAL**

ELECTRONIC & REMOTE NOTARY REQUEST FOR CHANGE

PLEASE PRINT OR TYPE INFORMATION REQUESTED
(COMPLETE ALL SECTIONS)

| | |
|---|---------------|
| DRIVER'S LICENSE OR STATE ID # | ISSUING STATE |
| NAME AS CURRENTLY COMMISSIONED | |
| MY CURRENT COMMISSION EXPIRATION DATE (MONTH/DAY/YEAR) | |
| FULL NAME (FIRST/MIDDLE/LAST) | |
| EMAIL ADDRESS | |
| ELECTRONIC AND REMOTE NOTARY – Identify the <u>approved</u> system you are onboarded with | |
| I understand that all information contained on this application is subject to disclosure under the Freedom of Information Act, 1976 PA 442, MCL 15.231, et seq. | |
| SIGNATURE – Sign your name as it appears on file for your current notary commission. | DATE |



Vendors Authorized to Perform Electronic and Remote Notarizations in Michigan

The Michigan Law on Notarial Acts requires the Department of State to approve vendors authorized to perform electronic/remote notarial acts. Only approved vendor systems can be used to perform an electronic/remote notarization.

The approvals are effective immediately and Notaries can contract with their selected vendor. Their use is optional, and no action is needed to continue performing traditional pen and paper notarizations. **All questions related to system capabilities, cost, training, etc., must be directed to the vendors.**

Vendors approved for remote notarizations:

| | |
|------------------------|----------------------|
| Amrock | PandaDocs |
| Cyberize It, LLC | Pavaso |
| Digital Delivery, Inc. | Qualia Labs, Inc. |
| Docusign | Secure Signing, Inc. |
| DocVerify | Signix |
| eNotaryLog | Simplifile |
| Notarize | SimplySecureSign |
| NotaryCam | Stavvy, Inc. |

Vendors approved for electronic notarizations:

| | |
|-----------------|---------------------------|
| CSCGlobal, Inc. | E-Mortgage Law |
| EscrowTab, Inc. | Nationwide Title Clearing |

Resources

<https://www.michigan.gov/sos/notary-services>

- notary manual
 - notarization methods
 - Electronic and Remote Notarial Acts - General Information Guide

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1 (800) US NOTARY *or* 1 (800) 876-6827

1 (800) 876-0827 (hotline, benefit for NNA members!)

Session Description

NNA senior notary instructor and hotline counselor Suzanne Irving will review the basics of electronic and remote notarization. Attendees will define the differences between In Person Electronic Notarization (IPEN) and Remote Online Notarization (RON), learn about required tools and approved platforms for IPEN & RON, and what the required steps are to add a new status to their existing notary commission.